

Sinhgad College of Engineering
Vadgaon (Bk), Pune
Internal Quality Assurance Cell

Minutes of IQAC Meeting held on July 8th, 2023 @ 11am

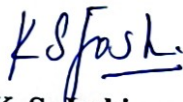
First meeting of internal IQAC of Sinhgad College of Engineering, Pune for the academic year 2023-24 was held on July 8th, 2022 @ 11am at conference room of the institute.

Present Members: Dr. S. D. Lokhande, Chairman IQAC, members Dr. . Y. P. Reddy, Dr. M. B. Mali, Dr. M. P. Wankhede, Dr. S. R. Ganorkar, Dr. S. S. Shastri, Dr. S. R. Shirsat, Prof. R. S. Katikar, Dr. A. P. Pandhare, Prof. V. K. Chaudhari, Dr. (Mrs.) Mamta Mishra and Dr. (Mrs.) Kalpana Joshi (Co-ordinator IQAC). Dr. A. V. Deshpande, Dr. Gaikwad, Management members conveyed their inability to attend the meeting.

The following points were discussed

- Academic calendar for 2023-24 was discussed and finalized. It included SPPU term start, term end dates, activities such as unit tests, prelims, STP, parents meetings, mid-term submissions and holidays. Members were requested to add detailed activities from the departments.
- Review of routine purchase and maintenance was taken by the IQAC chairman.
- HoDs were informed to be ready for "Annual Academic Audit" of the department.
- Members were requested to guide new batch of students for curricular, Co-curricular and extracurricular activities and forthcoming NAAC peer team visit.
- Meeting ended with Vote of thanks by IQAC Co-ordinator.


Dr. S. D. Lokhande
PRINCIPAL and IQAC Chairman


Dr. K. S. Joshi
Coordinator IQAC



Sinhgad College of Engineering
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Minutes of IQAC Meeting held on July 24th, 2023 @ 2pm

First meeting of IQAC of Sinhgad College of Engineering, Pune for the academic year 2023-24 was held on July 24th, 2023 @ 2pm at Syndicate room of the institute.

Present Members: Dr. S. D. Lokhande, Chairman IQAC, Dr. M. S. Gaikwad, Management member, members Dr. Y. P. Reddy, Dr. M. B. Mali, Dr. M. P. Wankhede, Dr. S. S. Shastri, Dr. S. R. Shirsat, Dr. R. S. Katikar, Dr. A. P. Pandhare, Dr. S. R. Ganorkar, Prof. V. K. Chaudhari, Dr. (Mrs.) Mamta Mishra, Mr. V. D. Tayde and Dr. (Mrs.) Kalpana Joshi (Co-ordinator IQAC). Prof. Pitambare, Dean – Training and Placement and Dr. A. V. Deshpande, Campus Director conveyed their inability to attend the meeting.

The following points were discussed

1. The IQAC chairman welcomed the members of IQAC and briefed the committee on new initiatives in conducting “Train The Trainer”(TTT) program for training of new faculty as well as inclusion of internship module in the STP. He informed the committee about ongoing NBA preparations. College addressed and revised academic and administrative processes like internship facilitation and monitoring, Duties of Teacher Guardian, Academic monitoring committee and its functions.
2. Dr. Kalpana Joshi, Co-ordinator IQAC gave brief summary of 2022-23 college activities and MoM of Previous IQAC Meeting were confirmed
3. Dr. Y. P. Reddy, Vice Principal and NBA coordinator made a presentation on NBA preparedness of the college. He mentioned timeline for NBA activities as follows
 - i. Registration September 2nd -3rd week
 - ii. Submission of pre-qualifier- October 1st week
 - iii. Submission of SAR- October 3rd week
 - iv. Tentative visits- January 2024
4. Departments have worked on NBA criteria and Summary of self evaluation score of the departments was presented. The scores look encouraging.
5. Dr. M. B. Mali HoD E&TC made a presentation on NBA SAR. Criteria 1-7 along with highlights and shortcomings for each criteria and discussed in details. He also emphasized on close quality circle loops with a list of documents available supporting the data in criteria.

6. Dr. A. P. Pandhare, HoD Mech made an excellent presentation on Outcome Based Teaching – Learning Process and Bench Marking. He suggested up gradation of academic processes like TG meetings and documentation, assignments for weak and advanced students. Internship, PBL, seminar, projects continuous assessment rubrics and OBE manual. He showed video links of the Mechanical Engineering practicals with QR codes for easy access. These videos are helpful for self study and practice of students. (Benchmarking and OBE manual is attached as annexure).
7. Dr. M. S. Gaikwad appreciated the efforts and talked about documentary evidence for academic and administrative processes. Standardization of outcome based teaching learning processes and their implementation will be helpful across the STES institutes. Common challenge is setting up the continuous refinement in processes for better outcomes.
8. It was tentatively decided to plan next IQAC meeting on 20-10-2023.
9. Meeting ended with vote of thanks by IQAC co-ordinator



Dr. S. D. Lokhande
PRINCIPAL and IQAC Chairman



Dr. K. S. Joshi
Coordinator IQAC

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Minutes of IQAC Meeting held on October 20th, 2023 @ 2.30 pm

Third meeting of internal IQAC of Sinhgad College of Engineering, Pune for the academic year 2023-24 was held on October 20th, 2023 @ 2.30pm at conference room of the institute.

Present Members: Dr. S. D. Lokhande, Chairman IQAC, members Dr. . Y. P. Reddy, Dr. M. B. Mali, Dr. M. P. Wankhede, Dr. S. R. Ganorkar, Dr. S. S. Shastri, Dr. S. R. Shirsat, Prof. R. S. Katikar, Dr. A. P. Pandhare, Prof. V. K. Chaudhari, Dr. (Mrs.) Mamta Mishra and Dr. (Mrs.) Kalpana Joshi (Co-ordinator IQAC). Dr. A. V. Deshpande, Dr. Gaikwad, Management members conveyed their inability to attend the meeting.

The following points were discussed

- The IQAC chairman welcomed the members of IQAC and briefed about the preparation for NBA
- It was decided to scrupulously implement the policies given in OBE manual of the Institute and the departments.
- Review of NBA preparations was taken and members planned for the timetable for NBA
- Prequalifier target date was planned as July-August 2024 and subsequently by September 2024 SAR may be uploaded.
- Meeting ended with Vote of thanks by IQAC Co-ordinator.



Dr. S. D. Lokhande
PRINCIPAL and IQAC Chairman



Dr. K. S. Joshi
Coordinator IQAC



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Minutes of IQAC Meeting held on June 14th, 2024 @ 11am

Fourth meeting of internal IQAC of Sinhgad College of Engineering, Pune for the academic year 2023-24 was held on Friday June 14th, 2024 @ 11am at conference room of the institute.

Present Members: Dr. S. D. Lokhande, Chairman IQAC, Management members Dr. A. V. Deshpande, Dr. Gaikwad M. S, and members Dr. Y. P. Reddy, Dr. M. B. Mali, Dr. M. P. Wankhede, Dr. S. Ganorkar, Dr. S. S. Shastri, Dr. S. R. Shirsat, Prof. R. S. Katikar, Dr. A. P. Pandhare, Prof. V. K. Chaudhari, Dr. (Mrs.) Mamta Mishra, Dr. S. R. Ganorkar and Dr. (Mrs.) Kalpana Joshi (Co-ordinator IQAC).

Prof. Pitambare, Dean – Training and Placement conveyed his inability to attend the meeting

The following points were discussed

- HoDs of the five departments going for NBA accreditation presented the SAR report
- Institutional criteria 8, 9 and 10 were presented by coordinating HoDs
- Chairman suggested the changes and showed satisfaction toward the progress
- Dr. Y. P Reddy NBA coordinator for the college informed that the prequalifier be submitted by first week of August 24.
- Members were requested to start compiling the data for AQAR report for the year 2023-24 (1st July 2023 to June 30th 2024)
- Meeting ended with Vote of thanks by IQAC Coordinator.



Dr. S. D. Lokhande
PRINCIPAL and IQAC Chairman



Dr. K. S. Joshi
Coordinator IQAC

